



DZIL DITŁ'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

PO BOX 156 Navajo, NM 87328 ♦ (505) 777-2053 ♦ www.deapschool.org

Dzil Dit Looi School of Empowerment Action & Perseverance (DEAP) Governing Council Regular Meeting Minutes Monday, June 26, 2018—5:30PM Location: DEAP School

- A. Call to order at 5:51 PM by Gavin Sosa.
- B. Roll Call
- | | |
|--------------------------------|-----------------------------|
| 1. Benita Litson, President | <u>Absent</u> |
| 2. Gavin Sosa, Vice-President | <u>Present</u> |
| 3. Michaela Shirley, Secretary | <u>Present via phone</u> |
| 4. Vacant, Treasurer | <u> </u> |
| 5. Delmaline Muskett, Member | <u>Present</u> |
- Others in attendance: Rebekah Mahape via phone, Louella Poblano, Prestene Garnenez and Alyssa Ashley.
- C. Review and Approval of Agenda: The Governing Council reviewed the agenda and Michaela Shirley motioned to remove E. 3. And E. 4. from the agenda and Delmaline Muskett seconded the motion with a vote of 3-0-0.
- D. Review and Approval of Minutes:
1. Regular meeting minutes for June 13, 2018 were reviewed and approved. Motion was made by Michaela Shirley and seconded by Delmaline Muskett with a vote of 3-0-0 to approve as is.
 2. Special meeting minutes for June 18, 2018 were reviewed and approved. Motion was made by Delmaline Muskett and second motion made by Michaela Shirley with a vote of 3-0-0 to approve the meeting as is.
- E. Discussion and possible Action:
1. Approval of BARs: Rebekah Mahape presented several BARs for approval from last fiscal year and the new fiscal year. BARs approved as follows:
DEAP_BAR 562-000-1819-001-1B
DEAP_BAR 562-000-1819-002-1B (VOID)
DEAP_BAR 562-000-1819-003-1B
DEAP_BAR 562-000-1718-0064-T
DEAP_BAR 562-000-1718-0065-I
DEAP_BAR 562-000-1718-0066-I
DEAP_BAR 562-000-1718-0067-I
Delmaline Muskett motioned to approve and Michaela Shirley seconded with a vote of 3-0-0 to approve.
 2. Governing Board Membership: Head Administrator Louella Poblano informed the Governing Council of efforts to recruit a new board member within the past month. A fifth member is needed to fill the vacancy. Ms. Poblano informed seven invitations has been extended to various individuals in the local area and within the fields of education, business, and finance. At meeting time, no one had acknowledged interest and awaiting responses; two individuals declined.
- F. Reports
1. Head Administrator's Report: Ms. Poblano presented her written report (attached) which included an update on enrollment and looking to have approximately 35 students with a cap at

45 students for the school year. New Mexico PARCC reports were released which showed DEAP was recognized for growth with several more students making proficiency in Math and ELA. The Governing Council offered congratulations to the school and wanted to support with a celebration in the near future though a date was not selected. Staffing currently consists of 2 returning teachers, a new teacher, Director of Operations, Office Manager and Head Administrator. There is additional support from 3 AmeriCorps members. There is effort to hire one more teacher and recruit new AmeriCorps members for the new school year. Delmaline Muskett inquired as to how the new grade and more students would affect classroom spacing for students. Ms. Poblano informed we would be installing partitions to separate classes and refining the schedule.

2. Business Manager's Report: Ms. Mahape presented the Financial Report ending June 2018 (attached) in detail. All purchase orders for the past school year were closed and the only encumbrances were payroll and benefits. There will be different fund numbers for private grants in the future. The Governing Council inquired about specific bank activities (checks issued) and requested additional information. There were also questions about the Bank Reconciliation Report and whether all payments were checks. Ms. Mahape also informed the annual financial audit would be conducted on August 5 and 6, 2018; however, felt that good recordkeeping was maintained so she expressed confidence that it would go over well.
 3. Director of Curriculum's Report: No Report--Absent
 4. Director of Operations' Report: Ms. Garnenez presented information on activities in getting ready for the new school year including ordering furniture, setting up contracts for kitchen usage, administration and management of grants awarded and completing additional grant applications, and other services. There is additional collaboration with local government on street improvements and the DEAP Anti-Couch Potato Summer Program.
 5. Governing Council Committee Reports: No GC reports. There should be another strategic planning meeting before the reauthorization process begins. The Governing Council debriefed the NMPED Charter School Leadership Conference. No action taken.
- G. Public Comment—Alyssa Ashley offered her thoughts about DEAP and felt it was unlike other schools.
- H. The next meeting for DEAP Governing Council will be a Regular Meeting on August 8, 2018 at 5:30 PM.
- I. Adjournment
Delmaline Muskett motioned to adjourn the meeting at 8:18PM with a second by Michaela Shirley with a vote of 3-0-0.

These minutes were approved by the Governing Council of the Dzil Ditl'ooi School of Empowerment, Action and Perseverance (DEAP) on August 8, 2018 by a vote of 3 in favor, 0 opposed, and 0 abstentions.

DZIL DITL'OOI SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE:

ATTEST:



President of DEAP Governing Council



DEAP Governing Council Member