



DZIL DITL'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

PO BOX 156 Navajo, NM 87328 ♦ (505)777-2053 ♦ www.deapschool.org

Dzil Ditl'ooi School of Empowerment, Action and Perseverance
Governing Council Regular Meeting
May 9, 2018
5:30 PM
Location: DEAP School
Agenda

A. Call to order

B. Roll Call

- | | |
|--------------------------------|------------------------|
| 1. Benita Litson, President | ___ Present, in person |
| 2. Gavin Sosa, Vice-President | ___ Present, in person |
| 3. Michaela Shirley, Secretary | ___ Present, call in |
| 4. Regina Manygoats, Treasurer | ___ Absent |
| 5. Delmaline Muskett, Member | ___ Present, in person |

C. Review and Approval of Agenda

D. Presentation: GC Financial Responsibility and Understanding (Training)

M.Vigil, Business Manager provided DEAP its first financial PD. This validated our in-house financial processes and provided GC members opportunity to ask questions or engage in financial discussion with Business Manager. DEAP staff agreed, Financial PD was very helpful.

E. Reports

1. Business Manager's Report

Hard copies were printed for GC members present in meeting, in future, will request Vigil Group, Inc., to provide digital copy of this report for our DEAP minutes. All the grants are in the positive. The drawdowns happen quarterly.

F. Discussion and possible Action Items:

1. Approval of Budget Adjustment Requests (BAR)

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DEAP_562-000-1718-0033-M for 24101.pdf

DEAP_562-000-1718-0034-M for 24106.pdf DEAP_562-000-1718-0035-M for 26198.pdf
DEAP_562-000-1718-0036-M for 27150.pdf
DEAP_562-000-1718-0038-T for 29102 optional Code 20000.pdf
DEAP_562-000-1718-0039-M for 29102 optional Code 20000.pdf
DEAP_562-000-1718-0040-T for 29102 optional Code 20000.pdf
DEAP_562-000-1718-0041-T for 29102 optional Code 90000.pdf
DEAP_562-000-1718-0042-M for 29102 optional Code 90000.pdf
DEAP_562-000-1718-0043-M for 29102 optional Code 20000.pdf
DEAP_562-000-1718-0044-T for 29102 optional Code 90000.pdf
DEAP_562-000-1718-0045-M for 11000 - Function 2000.pdf
DEAP_562-000-1718-0046-T from 11000 func 2500 to 3100.pdf
DEAP_562-000-1718-0047-T from 11000 func 2000 to 1000.pdf
DEAP_562-000-1718-0050-IB to Fund 27128.pdf
DEAP_562-000-1718-0051-I to Fund 29102 NISN General for E Rate.pdf

ALL BARS ARE DUE JUNE 1ST TO THE STATE. BARs are presented to GC members then submitted to state with date of approval, then submitted to state for approval. GS motioned to approve BARS from as presented, 32-51, excludes 35, 48 and 49 because they are not included. Vigil group will submit BARS in consultation with GC and DEAP administrative staff. MS seconds. **Vote: 3-0-1.**

2. Approval of 2018/2019 Budget, Presented, reviewed and discussed with Business Manager and GC members.

New minimal levels, 31K to 36K (level 1), 42K to 44K (level 2); teachers need to receive an average salary increase at 2.5%, staff is 2%. there is a drafted salary schedule by Vigil group. The salary schedule needs to be approved with the operational budget. the salary schedule meets the requirements. The average pay increase for DEAP is 5.18% for teachers, this is built into the salaries. GS motion to approve 18/19 budget as presented and motion to approve 18/19 salary schedule as presented, MS second. **Vote: 3-0-1.**

3. Approval of 2018/2019 School Calendar

GC members discussed SY 2018019 calendar, questions, concerns and comments followed GS motion to approve. MS second. **Vote: 3-0-1.**

4. GC Sub-committee Assignments/Designations

With the new GC member addition, GC discussed changes or modifications of GC committees. In addition, GC members discussed GC Corrective Action Plans and how they are progressing to be in compliant with, 1. GC Attendance and 2. Submitting of GC documents in timely manner. It is a matter of figuring how who has budget/finance background to be on the audit committee. GS motion to put DM on the audit committee. MS second. (3-0-1). **Vote: 3-0-0.**

Discussion on Corrective Action Plan & PEC May 11, 2018 Meeting
Head Administrator report:

- a. Provided update on DEAP's Corrective Action Plans (CAPs). H.A. recommended to recruit local community members to increase physical attendance and engagement level. Current GC members are making every effort to physically monthly GC meetings.

- b. NISN Leadership Conference, June 1-2, in Santa Fe, asked GC members who can make this leadership summit. Possibly one member may attend.
- c. PEC hearing, May 11, Agenda item #8, Discussion and possible action of governance change and reporting policy non-compliance. GC discussed and in consensus drafted letter in response to PEC.

5. Mentoring Plan

HA has Level I/New Teacher mentor framework, will need to align with DEAP's mission specific goals and programs.

6. Approval of Amendment on Instructional Hours (See state charter amendment form)

Director of Instruction/Curriculum presented three calendar options, provided some feedback from parents/students. GC discussed, asked several questions or provided comments. GS motion to approve instructional hours amendment. MS second. **Vote: 3-0-0.**

7. Approval of Resolution Number 2018-04-04, Amending GC meeting time.

GC discussed moving meetings to early Saturdays AM after 10 AM, or Sundays mid-afternoon to increase the in-person participation for GC meetings. GS motion to approve changing GC meetings for August 2018 through March 2019, on Sundays, then; April 2019 through July 2019 on Wednesdays. BL motioned, MS second. **Vote: 3-0-1.**

G. Review and Approval of April 11, 2018 Meeting Minutes

GS motions to approve the meetings- MS seconds. **Vote: 3-0-1.**

H. Reports

1. Head Administrator's Report

Refer to the report in the appendix. No questions were asked.

2. Director of Curriculum's Report

A listing of events for upcoming summer activities will be provided to GC members. Two trips are planned before the school ends-

3. Director of Operations' Report

Director of Operations consulted with MV about the First Nation's Grant in the 1st year of school to build a hogan before the end of the school year, budget adjustments guidance will be provided by Business Manager.

4. Governing Council Committee Reports

None to report.

I. Public Comment

No comments.

J. The next meeting for DEAP Governing Council will be on June 13, 2018 6:00 PM at DEAP

K. Adjournment

Motion to adjourn at 9:06 PM by GS. MS seconds. **Vote: 3-0-1.**

These minutes were approved by the Governing Council of the Dzil Ditl'ooi School of Empowerment, Action and Perseverance (DEAP) on June 13th, 2018 by a vote of 3 in favor, 0 opposed, and 0 abstentions.

DZIL DITL'OOI SCHOOL OF EMPOWERMENT ACTION & PERSEVERANCE:

Attest: Michaela Shirley
Secretary of the Governing Board, Michaela Shirley

Attest: Benita Litson
President of the Governing Board, Benita Litson