



DZIL DITL'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

PO BOX 156 Navajo, NM 87328 ♦ (505) 777-2053 ♦ www.deapschool.org

Dzil Dit Looi School of Empowerment Action & Perseverance (DEAP) Governing Council Regular Meeting Minutes Wednesday, June 13, 2018—5:30 PM Location: DEAP School

- A. Call to order at 6:05 PM by Benita Litson.
- B. Roll Call
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| 1. Benita Litson, President | <u>Present via phone</u> |
| 2. Gavin Sosa, Vice-President | <u>Present via phone</u> |
| 3. Michaela Shirley, Secretary | <u>Present via phone</u> |
| 4. Regina Manygoats, Treasurer | <u>Present, joined at 6:30 PM, via phone</u> |
| 5. Delmaline Muskett, Member | <u>Present</u> |
- Others in attendance: Louella Poblano, Prestene Garnenez, Karen Mailman, Michael Vigil, Sr. (via phone) and Rebekah Mahape (via phone).
- C. Review and Approval of Agenda: The Governing Council reviewed the agenda and Mr. Sosa recommended to place item E.3. as E.1. and move Item F.2. Business Manager's report after the BAR approvals (now, E.1.). Mr. Sosa motioned to change the agenda per his recommendation and seconded by Michaela Shirley with a vote of 3-0-1.
- D. Review and Approval of Regular Meeting May 9, 2018 Minutes: There were no comments and Mr. Sosa motioned to approve and a second by Ms. Shirley with a vote of 3 in favor, 0 opposed and 1 abstention.
- E. Discussion and possible Action Items:
- Approval of Budget Adjustment Requests (BAR): Ms. Mahape and Mr. Vigil presented the BARs for approval:
562-000-1718-0053-I
562-000-1718-0054-I
562-000-1718-0055-T
562-000-1718-0057-M
562-000-1718-0058-I
562-000-1718-0059-T
562-000-1718-0060-T
562-000-1718-0061-T
562-000-1718-0062-M
562-000-1718-0063-T
- There were no comments. A motion to accept and approve the BARS 0053-0063 (except 0056 which was voided) was made by Mr. Sosa, and a second by Ms. Shirley with a vote of 3-0-1 to approve.
- A discussion on NM PED policies regarding budget adjustment requests ensued. The Business Manager also reported that Meghan Gallegos is now the new business analyst at PED working with DEAP and has approved 3rd quarter reports.

2. Business Manager's Report. Available YTD from May 1st. Some funds will carry over into the next School Year noting that work would be needed to complete close outs. A motion to accept the report by Mr. Sosa and a second by Ms. Shirley. 4-0-1.
3. Executive Session: The Governing Council did not enter into Executive Session, opting to table the discussion. A motion was made by Mr. Sosa and second by Ms. Shirley with a vote of 4-0-1.
4. Approval of Head Administrator's 2018-2019 Contract. The Governing Council decided to table the discussion of the Head Administrator's contract. The motion was made by Gavin Sosa with second by Michaela Shirley with a vote of 4-0-1 to approve.
5. Approval of contract with Vigil Group. Approximately a \$55K contract for the next school year. The existing contract end June 30th, 2018. The Governing Council discussed keeping the Vigil Group one more year. The Governing Council decided to table approval of the contract. Michaela Shirley motioned to table with a second by Gavin Sosa; a vote of 4-0-1.
6. Approval of Title II grant application
Head Administrator reported that she was in the process of drafting a grant application. The Governing Council opted to table the approval of title II grant application pending a complete grant application. The motion was made by Mr. Sosa and seconded by Ms. Shirley with a vote of 4-0-1.
7. Approval of Renewal of Facility Lease with ModSpace. The DEAP facilities leave was ending on June 30, 2018. We pay annually about \$38K+. Options to continue leasing include purchasing for \$180,000. Gavin Sosa motioned to approve with continued leasing and a second by Michaela Shirley with a vote of 4-0-1.
8. GC Self Evaluation
The GC was reminded to conduct a self-evaluation of this year. An electronic copy of the evaluation will be sent to all GC members. No action is required.
9. GC Membership
The Governing Council reviewed by the By-Laws, in particularly to Section 3, Item I regarding GC attendance. Regina Manygoats decided to step down from the GC Board due to time constraints and other commitments. A form for GC Board change request/update will need to be completed. Motion to remove Regina Manygoats from the Governing Council effective this meeting by Gavin Sosa and second by Michaela Shirley with a vote of 3-0-1. Ms. Manygoats disconnected from the meeting at 8:05PM.
10. Review and Update of Corrective Action Plan
A final draft of the Corrective Action Plan will be sent to the Governing Council. NM PED approved all CAP items. GC attendance, membership, required training, and evaluation was discussed. No action is required.

F. Reports

1. Head Administrator's Report
Students in general made growth except for the PARC assessments. Next school year several processes will be implemented such as a student data team. The database will be helpful for grant applications and reporting. Additionally, parent volunteers will be awarded a certificate of appreciation. In-classroom data will be collected. Lastly, a new Math and Wellness teacher was interviewed and offered a position for the new school year. Head Administrator attended NISN 2-day conference which went well, it was great for schools to network and support each other within the network. No action is required.
2. Director of Curriculum's Report
N/A.
3. Director of Operations' Report
Title VI grant was approved (about \$5K) for field trips to colleges and sacred sites around the Navajo Nation and a small amount of funding to bring in presenters focusing on wellness, suicide prevention, substance abuse, bullying, etc. Pre-award letter stated approval for a NM PED Indian Education District Initiative which will hopefully bring on half-time student support advocate, assist in building a male hogan/outdoor oven, more

guest speakers on food sovereignty, and materials/supplies. Award letter indicating approval of a national free/reduced lunch program was sent, 85% of students qualify for the program. There were 6 lottery applications submitted. We need to meet our student enrollment goal of 35 this year. Discussion on grant spend downs and carryforwards to close out this FY. The hogan is finished including a blessing. The Anti-Couch Program will start June 26-August 5, Mondays through Thursdays, 10 AM-2 PM, 8-18 age range.

4. Governing Council Committee Reports

Dine College has a Navajo language immersion program that is happening this summer.

G. Public Comment

H. The next meeting for DEAP Governing Council will be a Special Meeting on June 18, 2018 at 8:30 AM. A notice will be posted on Thursday evening. The next regular Governing Council meeting will be on July 18th, 2018 5:30 PM at DEAP.

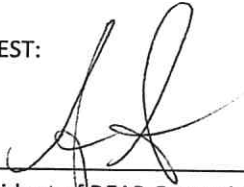
I. Adjournment

Gavin Sosa motion to adjourn the meeting at 8:43 PM with a second by Michaela Shirley with a vote of 3-0-1.

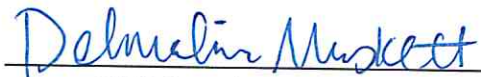
These minutes were approved by the Governing Council of the Dzil Diti'ooi School of Empowerment, Action and Perseverance (DEAP) on July 26, 2018 by a vote of 3 in favor, 0 opposed, and 0 abstentions.

DZIL DITL'OOI SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE:

ATTEST:



Vice-President of DEAP Governing Council



DEAP Governing Council Member