



DZIL DITŁ'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

PO BOX 156 Navajo, NM 87328 ♦ (505)777-2053 ♦ www.deapschool.org

**Dził Dítł'ooí School of Empowerment Action & Perseverance (DEAP)
Governing Council Meeting Minutes
Tuesday, September 22, 2015
Location: DEAP School**

A. Meeting called to order at 5:58pm by Florinda Jackson

B. Roll Call of Governing Council Members

Florinda Jackson- President-	Present
Janet Hoskie, Vice- President	Present at 6:10pm
Dornell Pete, Secretary	Present via Phone; ended at 6:45pm
Benita Litson, Co-Treasurer	Present
Shayla Yellowhair, Co-treasurer	Present

Attendees: Carmen Cavnar via Phone, Kayla Begay, Lyncia Begay, Karen Mailman, Prestene Garnenez

C. Review and Approval of Agenda

Motion by Benita Litson, Second by Shayla Yellowhair, Vote: 4-0-0

Addition to include approval to submit application for State Bilingual Multi-cultural State Grant. Add to Discussion and Possible Action Item as number 4.

D. Review and Approval of August 18, 2015 DEAP Governing Council Meeting Minutes

Motion by Benita Litson, Second by Shayla Yellowhair

Vote: 4-0-0

E. Introduction of DEAP Staff:

Lyncia Begay - Native Literature teacher

Karen Mailman - Office Manager

F. Introduction of Guests: Hazel James and Tilden John (Invited)

Both were unable to attend the meetings today. Tilden is a parent who expressed interest in becoming a governing council member

G. Discussion and Possible Action Item:

1. Approval of DEAP Employee Handbook:
 - a. Motion by Janet Hoskie and second by Benita Litson, VOTE: 5-0-0
 - b. Comments: Question on student analysis of emotional health.
2. Approval of Budget Adjustment Requests
 - a. Motion to table the approval of BARS by Janet Hoskie, Second by Shayla Yellowhair, VOTE 5-0-0

3. Assignment of DEAP Committees
 - a. Prestene Garnenez: DEAP wishes to create various committees with the governing council: 1) Finance and Audit Committee that would help in the guiding DEAP School on financial matters and later an audit committee 2) Resource Committee that would lead and guide in various areas including fundraising, recruitment drives and other resources that would enhance the DEAP school environment.
 - b. Motion to discuss the DEAP committees by Benita Litson and 2nd by Janet Hoskie.
 - c. Suggestion to have one of the two co-treasurers be assigned to the finance committee which would entail at least one conference call a week on Fridays at 9 AM and possibly a meeting twice a year. The audit committee has a different requirement of governing council members and a community member and others.
 - d. Carmen Cavnar: You do need two GC members, usually the Audit Committee is a part of the Finance Committee. Florinda Jackson would like to be on that committee.
 - e. Resource Committee, Benita Litson and Janet Hoskie would like to be on this committee. The Committee will decide on the meeting dates and times.
 - f. SUMMARY: Establish of two committees, Finance and Resource: Finance Committee will have Shayla Yellowhair and Florinda Jackson will be on the committee. The Resource Committee will have Benita Litson and Janet Hoskie.
4. Approval of submission of application for the State Bilingual Multicultural State Grant.
 - a. DEAP was given an opportunity to apply for NMPED Multi-cultural funding for the 2015-2016 school year. Funding is based on the number of students who are participating in the program. Currently, there are 10 students who indicate Navajo is spoken in the home, and 10 have taken WiDA. Shayla Yellowhair asked what the funding will support. Prestene Garnenez stated that it would hopefully support the Bi-lingual program including some support for Mr. Morgan and possibly teaching supplies.
 - b. Motion by Shayla Yellowhair and second by Benita Litson. VOTE: 5-0-0

H. Reports from DEAP Management

1. Head Administrator's Report
 - a. Ellen Moore - Enrollment of 22 students, 2 students have IEPs. Ms. Moore reviewed medical background of the students noting that 4 students have asthma, 4 students are noted with behavioral concerns. She noted her tasks to work on in the next month will include a PED site visit in Santa Fe to meet with Ms. Julie Lucero, the training of staff evaluation processes, researching special education providers for those with IEPs. She suggested that we could work with previous providers or work with local schools which have a current program.
2. Finance Manager's Report
 - a. Carmen Cavnar stated that she is still in process on implementing the finance software, the bank account is not established, we got the first payroll through an outside firm. Next month we will be able to send see the financial reports. The Governing Council will need to approve a revised budget, possibly at the next meeting. The initial budget was based at 30 students, and now we have to report at 22 students and 3 are Arizona residents (two in 7th grade and one students in 6th grade.) We can only include the 19 NM students.

3. Director of Curriculum's Report
 - a. Kayla Begay reported that the first week of school was all about getting to know the students. She was able to conduct some assessments on skills such as Math and Reading. She noted they're doing review of previous levels, but they now have one-on-one attention. The students are really enjoying the Indigenous Science class and they've been meeting outdoors. In Native Literature, the students are reading the *Absolute True Diary of a Part Time Indian* by Sherman Alexie; students can relate to the book and are enjoying it. Janet Hoskie recommended Christine Benally with TMC to do a program with students on physical health and connecting with Grace Tracey and Emerson Long of TMC as well.
4. Director of Operations' Report
 - a. Prestene Garnenez stated that the DEAP School was able to get E-occupancy from State of New Mexico. There are still a few issues that will need to be wrapped up with the Navajo Nation including requirements set by Indian Health Service-Office of Environmental Health. DEAP was able to set up a short term contract with the Lutheran Church for usage of their kitchen space to prepare meals (breakfast and lunch) for the students. However, they will need to apply for a sanitation permit and inspection. The students are on a cold foods menu only at this point. In other required inspections, the Navajo Nation Fire Chief still needs to approve the fire alarm system that was installed; the State Fire Marshal approved the system. In transportation news; we completed the Request for Proposals for bus services and selected a proposal; however, we have found that we don't enough students (3 students) who would require transportation, plus the bus service (Herrera Coaches) is informing that they've not had any applicants for the bus driver position. The parking lot is still set to be graveled at a later date.

I. Public Comment

1. None.

J. The next meeting DEAP Governing Council will be October 20, 2015 at DEAP Charter School.

K. Adjournment at 7:35, motion by Janet Hoskie and 2nd by Shayla Yellowhair. Vote; 4-0-0

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**Florinda Jackson, President
DEAP Governing Council**

**Dornell Pete, Secretary
DEAP Governing Council**