



DZIL DITL'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

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Dził Dítł'ooí School of Empowerment Action & Perseverance (DEAP) Governing Council Meeting Minutes Tuesday, October 20, 2015—5:30 PM Location: DEAP School

A. Call meeting to order 5:42 pm by Vice-President, Janet Hoskie in the absence of Florinda Jackson.

B. Roll Call:

Florinda Jackson, President	Absent
Janet Hoskie, Vice President	Present
Dornell Pete, Secretary	Present as of 5:54pm via phone
Benita Litson, Co-Treasurer	Present
Shayla Yellowhair, Co-Treasurer	Present

C. Review of Approval of Agenda:

Motion by Benita Litson and 2nd by Shayla Yellowhair; Vote of 3-0-0

D. Review and Approval of September 22, 2015 - DEAP Governing Council Meeting Minutes.

Motion by Shayla Yellowhair and 2nd by Benita Litson; Vote 3-0-0

E. Introduction of Staff: Facilitated by Kayla Begay

Leroy Morgan - Known as Chei, taking the lead of Dine Language and Culture, he is co-teaching Indigenous Science and Native Literature.

Shavonne McDaniel - Student Support Advocate who helps out in the classroom and in the office, she works one on one with students, and is a substitute for when teachers are out of the office.

Autumn Begay was not in attendance.

F. Discussion and possible Action Items:

1. There are two Budget Assessment Requests (BARs). The first one is in the amount of 2,213.00 for the instructional and the second indicates \$29,450.00 for the lease of the portables. Discussion ensued about the length of the lease, which is a five-year lease however this amount is for the 2015 -2016 lease, based on a formula and calculation that considers student count and square footage of the leased space. The staff estimates that \$2,500.00 will most likely come out of the operating budget. There is a possibility this amount maybe less due to the lease starting late. Ms. Janet Hoskie asked a question regarding the instructional funding and if DEAP must pay back due to the amount estimating initially with 40 students. Carmen Cavnar, Business Manager stated that a portion of the funding would be returned due to a reduced number of students. Ms. Shayla Yellowhair asked if there are plans for the instruction material? Ms. Kayla Begay indicated there were purchases of the literature books that may have consumed most of that expense.

Motion by Benita Litson and 2nd by Shayla Yellowhair, Vote 4-0-0.

G. Reports from DEAP Management:

1. Head Administrator – Prestene Garnenez provided the report submitted by Ellen. See attached report.
2. Finance Manager’s Report: Carmen Cavnar provided an update of the budget as of the week prior. Staff are looking to work on the budget based on actual enrollment (number of students). Ms. Cavnar continues to work on establishing all budget related information into a financial reporting system so it’s ready for reporting purposes. Again, because of the lower than anticipated number of students enrolled this first year, the budget must be adjusted and monitored carefully. Further, DEAP School leadership is developing a plan to increase funding and reduce costs. Discussion centered about potential activities and plans of action by both staff and Governing Council Board members.
3. Director of Curriculum’s Report: Ms. Begay report for 6th week of school. She indicated student progress reports will be done this week. Teachers and staff are meeting every two weeks and teachers meet every Sunday to do lesson planning. Students took the NWEA and WiDA assessments and scores demonstrated the majority of students are below the average levels and two students are proficient. Lastly, the PED Charter School Division will conduct a site visit on October 29 and a Halloween Carnival is being planned for the 30th.
4. Director of Operations’ Report: Ms. Garnenez reported that the school’s kitchen was inspected by Indian Health Service-Office of Environmental Health & Engineering (IHS-OEHE) and we expect to get a recommendation from their office for a sanitation permit and that DEAP still is going with a primarily cold foods menu, but that were given the approval to use a crock pot to prepare meals and for keeping food warm and hot. The school lunch program reimbursements are currently in process. Otherwise, operationally, there are small mishaps with the plumbing, sinks and water fountains. Also, beginning the week of October 26, Navajo Engineering and Construction Authority (NECA) will be leveling and importing gravel for our parking areas. We’ve been able to apply for and receive several grants and external financial support totaling more than \$10,000. We also continue to work with the Navajo Nation to access \$50,000 for capital outlay from this past year’s legislative session and we continue to strategize on the next phases of the school’s development.

H. Public Comments: None.

I. The next meeting DEAP Governing Council will be November 17, 2015 at DEAP Charter School 5:30pm.

J. Adjournment at 7:38pm

Motion by Shayla Yellowhair and 2nd by Benita Litson with a Vote 4-0-0.